

Joint Emergency Communications Services Association Policy Board
Friday, January 25, 2019
Joint Emergency Communications Center
4529 Melrose Avenue
Iowa City, Iowa
0730-0844

DIRECTORS PRESENT:

Coralville: John Lundell

Iowa City: Susan Mims

Iowa City: Geoff Fruin

Johnson County: Lonny Pulkrabek

Johnson County: Janelle Rettig

Johnson County EMA: Dave Wilson

North Liberty: Chris Hoffman

1. **Call to order; recognize alternates.** 0730. No alternates.
2. **Action to approve minutes of the December 21, 2018 Policy Board meeting.** Motion Rettig. Second Hoffman. All ayes. Motion carried.
3. **Comments from public.** None. Guest, Dave Schwindt in attendance to talk about DDJ MOU under Item 6 on the agenda.
4. **Executive Director's Update.** Jones stated the JECC received a letter from the statewide interoperability system coordinator to commend the efforts to utilize the system so that state troopers and local law enforcement could speak to each other. The letter had been addressed to Chairperson Mims. On January 14th Jones, Brandon, and Todd had a conference call with *Elerd* regarding the digital paging project including the scope and getting them contacts. They are currently working on phase one which includes finding out more about JECC's current digital paging system, which is due for an upgrade in the next round of refreshers and what is the most efficient route. The project is being funded by the E911. On January 15th Jones has the UAC Committee meeting where he spoke about the digital paging system, the budget meeting, and the plans going forward regarding the CAD. He stated that he told them that they need to make a decision about what they would like to use going forward so the committee has talked about getting a group together to discuss their needs. On January 22nd Jones went down to present the FY20 operating budget to Board of Supervisors and then he went back January 24th to discuss the annual report for FY18. On January 23rd Jones met with Tim Schmidt from Washington County to discuss different equipment the JECC uses. On January 28th the E911 budget will be discussed, but so far everything that is usually paid has been submitted. Two dispatchers have resigned in the last month and the hiring process to fill them is in process. The two new budget positions have not been filled yet due to turnover.
5. **Fiscal Year 2018 financial audit presentation from Anderson Larkin & Co. PC.** Brad Barnes from Anderson Larkin & Co. PC is in attendance to discuss a summary of his findings from the FY18 audit. A copy of the audit was included in the packet that Jones sent.

Brad stated the report on page two that was given to the board states management's responsibilities and the auditors responsibilities (conducting and the opinion of the financial statements). Not all equipment depreciates on the same schedule, but individual information is found on page 15. Pages 9 and 11 reflect inflows and outflows. Page 17 has the capital assets and their depreciations. Brad stated there is a material weakness due to the lack of staff and not being able to segregate duties, but most audits include that due to not being in the financial position to hire more staff. Jones stated that the list of bills are sent to the chair before the checks are written to confirm. It was discussed about possibly having the City of Iowa City's accounting department send a Quickbook copy of what checks the JECSA issued to the chair so amounts from Jones' spreadsheet can be verified. The Quickbook copy discussion is solely to have verification, not due to any issues with JECSA or staff.

6. Discussion of Data Driven Justice (DDJ) MOU. This discussion was brought up by Board member Mims during "Other Business" at the last meeting. Susan forwarded the MOU to Jones and he had a discussion with Jeff Stone regarding it, which led to Jeff Stone writing an executive summary which is included in the packet. Rettig asked what kind of data they are asking for. Stone stated that the idea behind Data Driven Justice is that all the agencies have their own data, and usually assist the same people, but there is no continuity in the data. The goal is to take the data and use it in a better way. Open Lattice is the company that holds the data and keeps everything compliant. The only way anybody would be able to see the data is if they were given permission, but by default everyone is denied per the MOU. Rettig asked how it's any different than what agencies currently have. Dave Schwindt stated that he wasn't sure what the agencies currently have, but this software was built for this specific project and to get the specific information that is needed. Wilson asked what specific data is being requested and how is it filtered. Schwindt said data from every call for service would be used. Schwindt said they are working with CAD data, jail booking data, and crisis outreach data. Getting access from the University of Iowa hospitals is more difficult. Wilson asked if there is any way to narrow down what calls they'd be able to get access to and asked how much would be public record. Schwindt said that they would be willing to narrow it down and change the agreement to what JECSA and the board would be comfortable with. The city got a grant to fund Schwindt's work for 2 years plus additional resources to fund this work. Through the funding Johnson County Public Health was also able to get an epidemiologist part-time. Jones stated his biggest concern is finding out who all would have access, including administration and who would JECSA need to contact in order to get information out. Schwindt stated he is the only person that has access in the Johnson County area, so if he were to quit then they would need to contact Open Lattice for access. There needs to be an agreement between the agencies and JECSA that JECSA has permission to release the data to Open Lattice. The board agreed that there needs to be a governance policy in place to determine how private data is handled and who is able to see it with third parties not being able to see private data.

7. Other business.

8. Consider a Motion to adjourn the meeting. Motion Lundell. Second Mims. All ayes. 0844.

